



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S
SHRI SHIVAJI COLLEGE OF ARTS, COMMERCE AND SCIENCE, AKOLA (MS)
Affiliated with Sant Gadge Baba Amravati University, Amravati (MS)
UGC Status- College with Potential for Excellence (Phase II Completed)
DST- FIST (Level "00") Support;
Lead College Status by S. G. B. Amravati University, Amravati (MS)
Website: www.shivajiakola.ac.in

6.2.2:

**The functioning of the institutional bodies is effective and efficient
as visible from policies, administrative setup, appointment and
service rules, procedures, etc.**

Shri Shivaji Education Society, Amravati's

SHRI SHIVAJI COLLEGE OF ARTS, COMMERCE AND SCIENCE, AKOLA



NAAC Re-Accredited with A grade with CGPA 3.24
UGC Status of 'College with Potential for Excellence', DST-FIST level-0 Support

Lead College status by S.G.B.A.U. Amravati

Near Shivaji Park, Akola - 444 001 (Maharashtra)

Phone & Fax : 0724-2410438/2411039

Website : shivajiakola.ac.in E-mail : principal@shivajiakola.ac.in



Late Dr. Panjabrao Deshmukh
Founder President

Hon. Harshvardhan Deshmukh
President

Dr. Ambadas L. Kulat
Principal

No. SSC/AKL/

Date 15/12/2021

Declaration

This is to declare that the information, reports, true copies and numerical data etc. furnished in this file as supporting documents is verified by IQAC and found correct.

Hence this certificate.

Dr. A. S. Raut
Dr. A. S. Raut
IQAC Co-ordinator
Shri Shivaji College of Arts,
Commerce & Science, AKOLA

Dr. A. L. Kulat
PRINCIPAL
Shri Shivaji College, of Arts
Commerce & Science, AKOLA
A GRADE C.GPA. 3.24., BY NAAC

Content:

Governing body of College and Various college committees

Organogram

Link to Policy Document

Criterion: 6- Governance, Leadership and Management

6.2.2: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being an affiliated college of Sant Gadge Baba Amravati University, Amravati, our college adheres to the rules and regulations laid down by the UGC, Govt. of Maharashtra, and the affiliating parent university. At the level, College Development Committee is the apex managing body which consists of the members of the parent management, representatives of teachers and non-teaching staff, nominated members and the Principal as an ex-officio member. The Principal is academic and administrative head of the college. The IQAC is backbone of college for quality education and it consists of Principal and Chairman, teachers, non-teaching staff, nominated members of the Alumni Association, local bodies, members from the industry, a student representative. The College Council consists of all the permanent teachers. The Students' Council is also formed as per the directives of the affiliated university. The office- staff includes a Registrar, a Superintendent, Head Clerks, Senior Clerks, Junior Clerks, Stenographer, Accountant, Store-Keepers, Laboratory assistant, Laboratory attendants, peons, sweepers, watchmen works under the supervision of the Principal.

The Senior faculty members have been given the responsibility of heading their respective departments. Principal nominate a senior faculty member as head of the faculty. The college authorities provide freedom and opportunities to each of the faculty members to plan and implement the various academic, extracurricular and extension activities through various committees, which helps enhance and maintain the quality at all levels. Students' leadership is groomed through the Students' Council, which is formed every year as per the Maharashtra University Act, under the provision of the

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section 40(2)b. The students' representatives are nominated on various academic and extracurricular committees related to students. In the design and implementation of the quality policies and plans, a proper hierarchy is maintained. The Principal and the faculty members are committed and ever supportive through the CDC, the College Council and the IQAC.

Service Rules: The College follows the rules and regulations pertaining to the service rules and conditions laid down by the affiliated university- Sant Gadge Baba Amravati University, Amravati, the UGC and the Government of Maharashtra from time to time.

Procedure for Recruitment: The recruitment of all the college posts- the permanent posts (Grant-in-aid) and temporary posts (NonGrant) are done by the parent management as per the norms and procedure laid down by the UGC, Government of Maharashtra and affiliating University.

Procedure for Promotion: Promotion to the faculty is given according to the directions and the CAS rules of the parent UniversitySGBAU, Amravati, UGC, and the Government of Maharashtra.

Grievances Redressal Mechanism: The College has a Discipline Committee, Vishakaha Committee, Anti Sexual Harassment Committee, AntiRagging Committee, and Grievances Redressal Committee for the timely redressal of the grievances of the students and the faculty members, if any.

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GOVERNING BODY:

Sr. No.	Name	Designation
1	Shri Harshvardhanji P. Deshmukh	President
2	Shri Nareshchndra P. Thakare	Vice -President
3	Dr. Ramchndra N. Shelke	Vice -President
4	Adv. Shri Gajanan K. Pundkar	Vice -President
5	Shri Dilip B. Ingole	Treasurer
6	Shri Hemant W. Kalmegh	Member
7	Shri Keshvrao R. Gawande	Member
8	Shri Keshvrao J. Metkar	Member
9	Adv. Shri Ashokrao U. Thuse	Member
10	Shri Sheshrao S. Khade	Secretary
11	Dr. Vijay G. Thakare	Co-opted Member
12	Smt. Minakshi R. Gawande	Co-opted Member
13	Shri P. S. Wayal	Co-opted Member
14	Shri Naresh Patil	Co-opted Member

COLLEGE DEVELOPMENT COMMITTEE:

Sr. No.	Name	Designation
1	Shri. Harshvardhanji P. Deshmukh (President, Shri Shivaji Education Society, Amravati)	President
2	Shri Nareshchndra P. Thakare	Member
3	Dr. Ramchndra N. Shelke	Member
4	Adv. Shri Gajanan K. Pundkar	Member
5	Shri Dilip B. Ingole	Member
6	Dr. Vitthal B. Wagh (Educationist)	Member
7	Dr. E. V. Upadhye (Educationist/ Scientist)	Member
8	Shri. Rajabhau S. Deshmukh (Social Worker)	Member
9	Shri Prashat B. Deshmukh (Industrialist)	Member

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10	Dr. D. B. Bharsakale (Member nominated by Principal from Head of the Departments)	Member
11	Dr. Anil M. Raut (Teachers Representative)	Member
12	Dr. G. V. Korpe (Teachers Representative)	Member
13	Dr. Anjali Kaware (Lady Teachers Representative)	Member
14	Mr. Rajesh S. Gite (Representative of Non-teaching staff)	Member
15	Dr. Ashish S. Raut (Coordinator- IQAC)	Member
16	General Secretary of Students Council	Member
17	Dr. A. L. Kulat (Principal)	Member Secretary

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Sr. No.	Name	Designation
1	Dr. A. L. Kulat (Principal)	Chairman
2	Dr. A. S. Raut	Coordinator
3	Dr. Ramchandra Shelke (Management Representative)	Member
4	Dr. S. G. Shende	Member
5	Dr. P. S. Kokate	Member
6	Dr. A. M. Raut	Member
7	Dr. A. J. Kaware	Member
8	Dr. D. K. Koche	Member
9	Dr. S. D. Thorat	Member
10	Dr. S. M. Palhade	Member
12	Mr. R. S. Gite (Representative Non-teaching Staff)	Member
13	Dr. Sharad Lande (Alumni representative)	Member
14	Dr. G. S. Nare, Member (Nominee from local society)	Member
15	Mr. Sankalp Gajghate (Students Representative)	Member

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Anti- Raging Committee:

Sr. No	Name	Designation
1	Dr. A. L. Kulat	Chairman
2	Dr. A. M. Raut	Coordinator
3	Dr. A. J. Kaware	Member
4	Dr. V. M. Patil	Member
5	Dr. A. S. Pethe	Member
6	Mr. Sanjay Kale	Member
7	Mr. Gajanan Nare (from NGO)	Member
8	Mr. Ashok Chandan	Member
9	Circle Inspector of Ramdaspath Akola Police station	Member
10	Students representative	Member

Anti ragging committee should be headed by Head of the Institution and shall consists of representatives of faculty members, civil administration, police administration, NGOs, parents and students belonging to fresher's as well as senior's and from non-teaching staff. It shall consider the recommendations from anti-ragging squad and take appropriate decision including spelling out suitable punishment to those who found guilty.

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Grievances and Redressal Committee:

Sr. No	Name	Designation
1	Dr. A. L. Kulat	Chairman
2	Staff representative of CDC	Member
3	All Faculty Incharge	Member
4	Mr. Ashok Chandan	Member

The grievances and redressal committee is constituted in the college. It includes Principal as Chairman, staff representative of CDC, faculty incharge of all faculties, and representative from non-teaching staff. The students can submit their grievances in writing to the Chairman of this committee through faculty incharge of respective faculty. The committee meets, as and when required and take suitable measures for the grievances addressed to it.

Grievance Committee for Women: (Prevention of Sexual Harassment at workplace) VISHAKHA Samitee

Sr. No.	Name	Designation
1	Dr. A. J. Deshmukh	Chairman
2	Dr. P. S. Kokate	Member
3	Dr. A. J. Kaware	Member
4	Dr. V. H. Hiware	Member
5	Dr. S. J. Tidake	Member
6	Adv.Mangla Pande (Lady Lawyer)	Member
7	Ku. Sumaiya Sarosh	Member
8	Dr. Mrs. Asha Mirge (One female/Male representative of Non-governmental organization, activity engaged in the welfare of Women)	Member

The Committee is constituted in accordance with the provisions of Sexual Harassment of women at workplace (Prevention, Prohibition and Redress) act 2013. Any women (employee or student) can approach to this committee directly or through Principal, if she has any grievance of harassment of the nature stipulated in the act.

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Coordinators of Various College Committees		
Sr. No.	Name of Committee	Name of Coordinator
1	College Council	Dr. S. G. Shende (Secretary)
2	Academic Planning Committee	Dr. S. G. Shende
3	Discipline, Vigilance and code of conduct Committee	Mr. Sanjay Kale (Director, Physical Education)
4	Purchase and Construction Committee	Dr. A. L. Kulat (Chairman) Dr. P. S. Kokate (Coordinator)
5	Committee for Entrepreneurship Cell	Dr. A. J. Kaware
6	Admission Committee	Dr. V. M. Patil
7	University / College Examination Committee	Dr. R. E. Bhadange
8	Research Advisory Committee	Dr. D. K. Koche
9	UGC Interface Committee	Dr. D. K. Koche
10	Cultural Committee	Mr. Sachin Bhutekar Ms. K. V. Kumbhalkar
11	Campus Beautification	Dr. P. S. Kokate
12	Environment & Green Audit	Dr. P. S. Kokate
13	Energy Audit Committee	Dr. A. L. Kulat (Chairman) Mr. Umesh Pagrut (Coordinator)
14	Library Committee	Dr. A. L. Kulat (Principal) Dr. A. S. Raut (Secretary)
15	Committee for Alumni Association	Dr. A. M. Raut
16	Games & Sports Committee	Mr. Sanjay Kale
17	Stock Verification Committee	Mr. D. B. Bharsakle
18	Career Oriented Program	Dr. V. M. Patil
19	Committee of Placement cell	Mr. N. S. Mohod
20	Students-Teachers Guardian Scheme	Dr. R. E. Bhadange
21	Educational Tours/ Industrial Visits	Mr. D. B. Bharsakle
22	Girls Hostel Committee	Dr. S. S. Kadu
23	Student's feedback Committee	Dr. A. M. Metkar
24	Publicity and Public Relation Committee	Dr. V. H. Hiware
25	College Magazine Committee	Dr. S. S. Pohare
26	Employees Retirement Felicitation Committee	Dr. D. N. Besekar

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Organogram of the College

